

  
**The DORSET**  
GOLF & COUNTRY CLUB

# Junior Section Handbook



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# **Dorset Golf and Country Club Junior Handbook 2013**

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## INTRODUCTION



### **George Carroll – Junior Captain**

My name is George Carroll and I am the Junior Captain for 2012-2013.

Next year is going to be a very exciting year as we have lots of fun competitions and activities taking place throughout spring & summer.

We will be holding junior practice sessions for those who would be interested in representing the club in junior competitions.

This year it would be great if we could get a positive impact on our junior section by having a team to compete in County competitions, successfully. I would encourage all juniors to come along and enjoy their time playing golf at Dorset Golf and Country Club.



### **Mike Chapman – Junior Organiser**

Hi and welcome to the Dorset Golf & Country Club Junior Section Handbook for 2013. I have the honour of being the Junior Organiser for this year. The Dorset is a great club and one that is committed to support and grow junior golf in our area.

We have some great plans for the year which will include opportunities for coaching, competitions and fun events so I hope you want to get involved. If you see me around please say hello and you can contact me with any questions you

have at [juniors@dorsetgolfresort.com](mailto:juniors@dorsetgolfresort.com). Here's to a great year!

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## Our Course

The Dorset Golf & Country Club offers 27 of the most challenging holes in Dorset and is recognized as one of the golfing gems of the South of England.

The Martin Hawtree designed Lakeland, Parkland and Woodland courses are built to full USGA specification and are extremely well maintained, presenting excellent playing conditions for all levels of golfers. We have three Championship loops of 9 holes that provide a great golfing experience with beautifully large sculpted greens, surrounded by cleverly placed bunkers. The course also boasts some of the most picturesque lakes and waterways you will find on any course.

We have a floodlit driving range consisting of 16 bays, all under cover, with the best quality range mats and possibly the most unique targeting area to aim at enabling all-year round practice. There is also a large putting green, practice bunker, short game area and chipping area.

The Dorset Golf & Country Club has been awarded a GolfMark certification from England Golf?. This is a national scheme that identifies and recognises junior and beginner friendly golf facilities. The three key areas within the golf club which are assessed are:

- Coaching & Playing
- Club Environment (including sports equity & ethics)
- Child Protection & Duty of Care



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## **MISSION STATEMENT**

The aim of our junior section is to provide juniors with a fun and safe environment to experience golf, to give them the opportunity to progress to their potential and to equip them with golfing skills that can be used and enjoyed for the rest of their lives.

## **EQUITY STATEMENT**

This club is committed to ensuring that equity is incorporated in all aspects of its development. In doing so, it acknowledges and adopts the England Golf Generic Equality Statement. The Club agrees to:

- Support the principle and practice of equity, equality and equality of opportunity
- Challenge discrimination that is indirect, direct, intentional or unintentional
- Monitor and review club practices, procedures and regulations to ensure that equity aims are addressed within the business of the Club
- Work with England Golf to ensure that all people, irrespective of their age, gender, ability, social status, race, ethnic origin, religious belief, disability, or sexual preference have a genuine and equal opportunity to participate in golf

## **JUNIOR RULES**

You should not engage in any irresponsible, abusive, inappropriate or illegal behaviour. The following should be noted:-

- You MUST NOT consume alcohol
- You MUST NOT take any illegal or performance-enhancing drugs
- You MUST NOT smoke
- You MUST NOT use foul language
- You MUST NOT use critical or disrespectful descriptions of others
- You MUST ensure your parents have filled out parental consent forms
- You MUST NOT knowingly cheat (cheating will not be tolerated and may result in suspension or expulsion from the Club)
- You MUST, if you are under 12, be accompanied on the course by an adult or responsible junior member with prior approval from the General Manager (for health and safety reasons)

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## **CODE OF CONDUCT**

Every junior must sign up to the junior code of conduct, each junior member is expected to:

- Help create and maintain an environment free of fear and harassment
- Demonstrate fair play and apply golf's standards both on and off the course.
- Understand that you have the right to be treated as an individual
- Treat others as you would wish to be treated yourself
- Respect any advice that you may receive
- Challenge or report if you observe any form of discrimination or prejudice
- Respect physical, cultural and racial differences
- Look out for yourself and the welfare of others
- Speak out if you consider that you or others have been poorly treated
- Report behaviour that appears to fall below the expected standards of the Club
- Be organised and on time
- Tell someone in authority if you are leaving a venue or competition
- Accept that these guidelines are in place for the well-being of all concerned
- Treat organisers, volunteers and coaches with respect
- Observe instructions or restrictions required by appropriate members of staff

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## ETIQUETTE

- All juniors must respect the traditions and etiquette involved in being a member of Dorset Golf and Country Club.
- Abide by dress code rules both on and off the course
- Avoid slow play and keep up with the group in front (call faster playing groups through)
- Always wear golf shoes when playing on the golf course
- Always replace divots, repair pitchmarks and rake bunkers
- Shout “fore” if you believe a ball may hit another golfer or walker
- Do not throw clubs or swear
- Make sure it is safe to swing before hitting the ball



## Captain George's Tips

- Always play with a smile and enjoy your game, even on a bad day.
- Try your hardest and never give up
- Practice hard - practice makes you better
- Concentrate on the shot you are playing not the one you have just played
- Keep your clubs and shoes clean. A smart tidy golfer has a smart tidy game
- Remember your manners; you are representing yourself, your family and the Junior section of the Club

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## **JUNIOR COACHING**

Junior coaching is available with Scott Porter, Jon Elsdon and Steve Packer - qualified PGA teaching professionals who provide coaching for all levels of ability and experience.

“One of the most rewarding aspects of our job is working alongside our junior clients. As well as private sessions, we offer regular group tuition to a number of budding junior golfers. At the time of writing, we have four groups of ten youngsters, of varying standards, who we see each week and who we truly enjoy spending time with.” – Coaching team.

The lessons are designed to be fun and informative, aimed at junior golfers aged 6-18 and are a fantastic way to get into golf! Sessions are held every Saturday at The Dorset Golf & Country Club. They are currently targeted at entry level beginner to improver standard and anyone is welcome. The sessions are also a brilliant way to meet new friends and while the kids are busy enjoying their golf, mum and dad can either take an hour off to relax in the fully appointed clubhouse restaurant and bar or, for the more active, the club has a new and fully equipped gym, stunning forest walks, well stocked fishing lakes, floodlit driving range and 27 holes of championship golf to be enjoyed!

- Each course comprises of eight one-hour sessions
- There will be a maximum number of 12 pupils to a group
- Sessions are open to both boys and girls
- Pupils are allocated a group to suit their current standard
- Each course will follow a slightly different plan but will always cover a wide variety of skills
- Every aspect of the game will be practiced from putting to driving, with lessons also devoted to learning rules and etiquette
- Regular skills challenges and competitions are used so performance can be developed in a more competitive environment
- Courses are hosted year round from January to December; the cold weather doesn't hold us back!

If you are keen to come along and get involved or have any queries you would like answering, please don't hesitate to contact us via the details provided on the contact page of this handbook, we'd love to hear from you.

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## **COMPETITIONS**

Juniors with an active CONGU handicap can play in Monthly Medals, Stableford, and other competitions run by the Men's or Ladies' section subject to the rules laid down by the relevant Committee.

### **Club Competitions**

Juniors must have a current handicap of 28 or below to play in Club Competitions.

- Dates for all competitions can normally be found in the club diary, a copy of which is available at reception.
- Entry sheets are normally placed on the relevant notice board two weeks prior to each event. Juniors turning up on the day will only be able to play subject to spaces.
- Juniors must play with at least one adult in any club competition or unless they play off an handicap of 18 or less.
- Scorecards must be correctly completed, signed, countersigned by an adult playing partner and placed in the competition box at the end of play.
- Entry fees must be paid and you must enter on the computer in the clubhouse prior to play.
- Junior members are not eligible to participate in any sweeps associated with club competitions. However, they are entitled to enter any "2s" club.

### **Junior Competitions**

Junior Stableford and Medal competitions will all have 1st and 2nd prizes for the following mixed categories:-

1. CONGU handicaps (28 and below for Boys, 36 and below for Girls)
2. Non-CONGU ("Club") handicaps (29 & above for Boys, 37 & above for Girls)

Boys who are under 14 and have a handicap of 29 or above will be permitted to play from the Red tees.

Enjoy your competitions! We look forward to seeing your handicaps come tumbling down!

### **Handicaps**

- Junior handicaps will be administered following the CONGU rules.
- Juniors whose ability precludes them from achieving a full CONGU handicap (28 Boys & 36 Girls) will be given a Club handicap (up to 36 boys & 45 Girls)

Details can be found on the CONGU web site. <http://www.congu.com/Junior.htm>

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## JUNIOR COMPETITION DATES FOR 2013

Date	Time	Courses	Competition Name
Tuesday 2 <sup>nd</sup> April	12:36 - 13:08	Woodland / Lakeland	Stableford
Monday 8 <sup>th</sup> April	12:36 - 13:08	Woodland / Lakeland	Stableford
Sunday 21 <sup>st</sup> April	15:16 – 15:40	Woodland / Lakeland	Medal
Monday 6 <sup>th</sup> May	15:00 – 15:32	Lakeland / Parkland	Stableford
Sunday 19 <sup>th</sup> May	15:32 – 15:56	Woodland / Lakeland	Medal
Monday 27 <sup>th</sup> May	14:44 – 15:16	Lakeland / Parkland	Stableford
Sunday 9 <sup>th</sup> June	15:32 – 15:56	Woodland / Lakeland	Medal
Sunday 14 <sup>th</sup> July	15:32 – 15:56	Woodland / Lakeland	Stableford
Monday 29 <sup>th</sup> July	15:00 – 15:32	Lakeland / Woodland	Northdoor Cup
Monday 5 <sup>th</sup> August	15:00 – 15:32	Lakeland / Parkland	Stableford
Monday 12 <sup>th</sup> August	15:00 – 15:32	Lakeland / Parkland	Holloway Trophy
Tuesday 18 <sup>th</sup> August	08:20 – 08:52	Lakeland / Parkland	Junior Championship R1
Tuesday 18 <sup>th</sup> August	13:16 – 13:48	Woodland / Lakeland	Junior Championship R2
Monday 26 <sup>th</sup> August	15:00 – 15:32	Lakeland / Parkland	Stableford
Monday 2 <sup>nd</sup> September	14:12 – 14:44	Woodland / Lakeland	President's Cup
Sunday 15 <sup>th</sup> September	16:04 – 16:28	Woodland / Lakeland	Stableford
Sunday 29 <sup>th</sup> September	15:32 – 15:56	Woodland / Lakeland	Medal
Sunday 13 <sup>th</sup> October	15:32 – 15:56	Woodland / Lakeland	Stableford

In addition it is intended to have a weekly roll-up competition every Tuesday afternoon during the school holidays. Emphasis is to get everyone involved in a series of fun competitions. Check on the Junior notice board for details.

If resources allow we will also run an Order of Merit throughout the season. Points will be awarded as follows:

- Winning a competition (individual or team) – 5 points
- Runner up in a competition (individual or team) – 3 points
- Third place in a competition (individual or team) – 1 point
- Round resulting in reduction of handicap – 1 point
- Round resulting in reduction of playing handicap – 2 points

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## **JUNIOR TROPHIES**

**President's Cup** - Full handicap, 18 hole stableford competition, over the Woodland & Lakeland courses.

**Northdoor Cup** - Full handicap, 18 hole medal competition, over the Woodland & Lakeland Courses

**Holloway Trophy** - Full handicap, 18 hole stableford competition, over the Lakeland & Parkland courses.

**Junior Championship** - Full handicap, 36 hole medal competition played over all three courses. Overall winner is the person with the lowest aggregate net score over the 2 rounds.

## **OUTSIDE JUNIOR COMPETITION 2013**

**Longmore Shield** – hosted by Dorset Golf and Country Club. A scratch knockout competition with 6 players on each team. No courtesy shots for girls. Played off tees of the day. Open to boys and girls U 18 years as of 1<sup>st</sup> January. Usually 10 – 12 teams entered.

**Blackmore Shield** – Inter-club Junior Handicap matchplay competition. Each team consists of 5 players all of whom must be U18 as of 1<sup>st</sup> January. Handicap limit boys 28, girls 36. Hosted by Blackmoor Golf Club.

**Dorset Junior Knockout** – run by Dorset County Golf Union. Each team consists of 6 players and must be U18 as of 1<sup>st</sup> January. Players must have a CONGU handicap certificate max 28 for boys and 36 for girls. Players go out in strict handicap order. Teams will play both home and away matches to decide who goes through to the next round.

**Jacobs Jigger** – hosted by Brockenhurst Manor Golf Club. The competition is a 36 hole Medal Foursomes open to juniors U18 years as of 1<sup>st</sup> January and with a handicap of 12 or less. Parkstone usually enter just 1 pair to this event.

**Cyril Nash Memorial Trophy** – run by the Dorset County Golf Union. This is an Inter-club 18 hole individual and team handicap Stableford competition. Each club can enter teams of four players who must be U18 years as of 1<sup>st</sup> January. Handicap limit 36/28. The Cyril Nash Putter will be presented to the Junior with the best Stableford score on the day.

**Colin Chataway Trophy** – On behalf of The Dorset Golf Captains . Open to all juniors age 16 and below. A handicap event off full handicap allowance boy's 28, girls 36. Four players per team with 3 scores to count. Max 2 teams per club can be entered.

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## **CONFIDENTIALITY PROTOCOL AND EMERGENCY PROCEDURE**

### **Confidentiality**

Details of juniors shall be kept on file by the General Manager, Junior Organiser and PGA Golf Professionals. From time to time the County bodies may also ask for details of promising juniors and these will be passed on as part of our commitment to developing a junior members golfing talent.

### **What to do in the case of an emergency**

Player profile forms / medical consent forms will be obtained and retained by Dorset Golf and Country Club for all the children who are members or attending coaching at the club. These forms will be available at all times and reviewed each year. They will be treated in confidence and only shared with those who require the information they contain to perform their role effectively.

In the event of a child requiring medical attention:

- The parents will be contacted immediately
- In the event of failure to contact parents, the alternative emergency contacts will be used.
- The consent form will be consulted to establish whether parents have given their permission for the club representative to act in loco parentis
- An adult club representative will accompany the child to seek medical attention, if appropriate
- A record of the action taken will be made and retained by Dorset Golf and Country Club.

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## **LATE COLLECTION GUIDELINES**

Where a parent is late in collecting their child from the club the following procedure will apply:

- Attempt to contact the parent/carer using the contact details on the Player Profile Form.
- Attempt to contact the first, then the second emergency contact
- Wait with the young person(s) at the Club with, wherever possible, other staff/volunteers or parents.
- If no one is reachable, contact the Club Welfare Officer for advice.
- The local police should then be contacted to enquire about the best course of action.

Staff, members, PGA Professionals and volunteers should avoid:

- Taking the child home or to another location.
- Asking the child to wait in a vehicle or the club with them alone
- Sending the child home with another person without permission.

## **CHANGING ROOM GUIDANCE**

Adults should try to change at separate times to young people.

If adults and young people need to share a changing facility, the club should have consent from parents that their child/children can share a changing room with adults in the club

If young people need to share changing facilities with adults their parents should be allowed to supervise them whilst they are changing.

Players aged 10 and under must be supervised at all times in changing rooms by two members of staff of the same gender as the players and must report to the golf shop when they arrive at the Golf Club.

Mixed gender teams must have access to separate male and female dressing rooms.

If young people are uncomfortable changing or showering in public no pressure should be placed on them to do so. Encourage them to do this at home.

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## **Appropriate Supervision Ratios**

For young people over the age of 8 and under 14, the ratio of adults to children is a minimum of 1:10. Juniors over the age of 14 must have approval from the General Manager.

For young people under the age of 8 government guidance outlined in the care Standards Act 2000 should be followed.

Children under the age of 14 years shall not be allowed into the licensed area of the Clubhouse.

## **TRANSPORTING CHILDREN IN CARS**

The ultimate responsibility for transporting young golfers to and from matches, away days and other organised events is the parents/carers. However there may be occasions when parents/carers have given permission for the player to be transported by another responsible adult. If that is the case the parent must have completed a player profile form giving that permission to the Junior Organiser.

If a private car other than a parent's car is being used to transport young golfers the car will be registered with The Dorset Golf & Country Club.

## **SAFEGUARDING CHILDREN POLICY AND PROCEDURES**

Staff, volunteers, PGA professionals and junior members should be aware of the Dorset Golf and Country Club Safeguarding Children Policy and Procedures, a copy of which can be found on the Junior notice board, Pro shop and Administration office.

Dorset Golf and Country Club affiliates to the Golf Union/Association, The Club recognises the policies of these Governing Bodies, as set in out in Guidelines for Safeguarding Children in Golf. <http://www.childreningolf.org/>

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## **JUNIOR OFFICERS**

### **Junior Organiser – Mike Chapman**

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