

Activity

Covid 19 (Log Homes & Cottages)

Date of Assessment

03/07/20

Location:

Job Title:

Senior Manager

Risk Assessment Carried out by:

Signature

SJPacker

Risk Table

Date of Review

17/08/20

Likelihood

Severity

Insignificant	Minor	Moderate	Major	Fatality
1	2	3	4	5

Very Unlikely

1	1	2	3	4	5
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Unlikely

2	2	4	6	8	10
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Fairly Likely

3	3	6	9	12	15
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Likely

4	4	8	12	16	20
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Very High

5	5	10	15	20	25
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Low risk areas
Medium risk areas
High risk areas

Can be considered as a trivial risk area with no action required

Efforts should be made to reduce the risk, assessing the cost of prevention against the likelihood of the event

You must consider suspending the operation until adequate controls are introduced and the risk is re-evaluated

Reviewed By:

ACTIVITY

PERSONS AT RISK

SIGNIFICANT HAZARDS

RISK

L S R/L

RISK CONTROL MEASURES

RESIDUAL RISK

L S R/R

- Resort Guests staying in Log Homes and Cottages which, are operated golf holidays as small Blocks of accommodation, an extension to

- Resort
- Guests/Visitors
- Vulnerable groups;
- Elderly, Pregnant visitors/ members of staff

- Exposure to Covid 19 Virus
- Coming into close contact with a person who may have the

5 5 25

- In each individual Log Home & Cottage there is a communal area which, can only be used under social distancing guidelines with a sanitiser station.
- Sofa Beds and all extra beds will be out of use and not permitted

2.5 5 12

our hotel with each room completely self-contained and every room on-suite.

- Those persons with existing underlying health conditions,
- Cleaning Staff
- Maintenance Staff
- Contractors

Covid 19 symptoms?

- Contact with contaminated Surface
- (Symptoms can be mild, moderate, severe or fatal.)

- All rules and guidelines will be displayed on the entrance notice board of each accommodation block.
- A hand sanitiser station is in the entrance of every house and must be used on entry and when leaving.
- Up to 2 Families may join together to rent the whole property in a Self-catering basis
- only on this basis may extra beds and sofa beds may be used as well as all the other facilities in the house.
- All books and board games have been removed, and a large selection of plates, glasses and cutlery
- a select amount that can be easily sanitised and accounted for will be provided
- Log Homes, Cottages will be stripped to the mattress protector and sanitised with an antiviral fog after ever guest checks out and before our house keeping team enter for deep cleaning.
- Pillow protectors will be changed and washed on a high temperature as standard (rather than just the pillowcase) after every stay.
- Additional towels can be provided on request at Reception and left outside of the property.
- Housekeeping will not be refreshing properties during a guest stay
- Once sanitized and cleaned in readiness for arrivals no persons will re-enter the room until the guests arrive.
- During a guest stay no staff member will enter the room until the guest has checked out.

- All general maintenance will occur when guests have vacated the property and will often be deferred to the next day if the issue is deemed non-essential
- Essential maintenance includes loss of electricity, water and or hot water.
- Maintenance team will be equipped with face masks and disposal gloves and be able to request the room become vacant to perform such essential maintenance.
- Housekeeping Staff will have an adequate supply of Personal Protective Equipment (PPE) face masks, disposable gloves and bibs, as well as an ample stock sanitizer in the housekeeping van for use between each house. (Staff to be reminded that wearing of gloves is not a substitute for good hand washing.)
- Those being fit tested with non-disposable masks should clean the mask themselves before and immediately after the test using a suitable disinfectant cleaning wipe (check with manufacturer to avoid damaging the mask).
- Staff to be reminded on a daily basis of the importance of social distancing in the workplace
- Management checks to ensure these control measures are adhered to, and that, this assessment is reviewed on a regular basis in accordance with Government guidelines

